

NOTICE INVITING QUOTATIONS For Disposal of Obsolete IT Equipment

Research and Information System for Developing Countries (RIS), New Delhi, invites sealed quotations from authorized and reputed service providers/agencies engaged in e-waste disposal or scrap dealing for the disposal of obsolete IT equipment, including desktops, laptops, printers, and UPSs.

Details of Items for Disposal:

A detailed list of items proposed for disposal is available with the Administration Section and can be inspected at the RIS premises on any working day between 10:00 AM to 4:00 PM, from 9 July 2025 to 11 July 2025. Interested service providers may also obtain the detailed list by contacting the Administration Section.

Terms and Conditions:

1. The items will be disposed of on an “as-is-where-is” basis.
2. The service provider must possess valid authorization from the relevant pollution control authority for handling e-waste.
3. The successful bidder shall be responsible for dismantling, loading, and transportation of the items from RIS premises.
4. Quotation should be submitted in a sealed envelope superscribed as “*Quotation for Disposal of Obsolete IT Equipment*” and addressed to:
The Director (Fin. and Admn.)
Research and Information System for Developing Countries (RIS)
Core IV-B, Fourth Floor, India Habitat Centre, Lodhi Road, New Delhi – 110003
5. The last date for submission of quotations is 11 July 2025 at 5:00 PM.
6. RIS reserves the right to accept or reject any or all quotations without assigning any reason.

For any clarification, please contact: Mr Arijit Banerjee

Phone: 9958587739

Email: arijit.banerjee@ris.org.in

Date: 9 July 2025

Place: New Delhi