



RIS
Research and Information System for
Developing Countries
विकासशील देशों की अनुसन्धान एवं सूचना प्रणाली

Zone IV-B, Fourth Floor
India Habitat Centre, Lodhi Road
New Delhi-110003 (India)
Phones
General : 91-11-2468 2177-80
Fax : 91-11-2468 2173-74
Website : www.ris.org.in

13 July 2015

RIS invites bids from well established, experienced and reputed Hardware Suppliers for the supply of the following Printers:

- | | |
|--|------------|
| i). HP Laser jet Pro MFP M226dn (C6N22A) | Two Units |
| ii). HP Laser jet Enterprise M604dn (E6B68A) | One Unit |
| iii). HP Color Laser jet Pro MFP M277dw (B3Q11A) | Four Units |

Interested firms/suppliers with at least five years experience are requested to send in their quotations in Indian Rupees for the supply of the above-mentioned Hardware to RIS, inclusive of all taxes. Addressed to Deputy Director (Systems), RIS at the above mentioned address, latest by Monday, 20 July 2015 at 1200 hrs., along with proof of their registration/experience in this filed with VAT/PAN registered numbers. Bids would be opened at RIS on the same day at 1500 hrs by a Committee designated for this purpose and the work would be awarded to the most competitive and eligible bidder in accordance with RIS rules and regulations.

It may please be noted that the selected supplier will have to ensure the delivery and installation of the items at RIS within two weeks days of the receipt of the Work Order. The payment would be released by cheque after the delivery and installation of the equipments in a satisfactory manner. Interested bidders will have to deposit a bid security of two percent of the quoted value, in the form of an Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Commercial Banks valid for a period of forty- five days beyond the final bid validity period. Bid securities of the unsuccessful bidders would be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.

Ineligible/incomplete bids would be summarily rejected by RIS without citing any reasons whatsoever.

RIS also reserves the right to nullify the tendering process at any stage without citing any reason whatsoever in case of non-fulfillment of mandatory requirements by the service providers or otherwise.