RIS
Research and Information System for Developing Countries
विकासशील देशों की अनुसंधान एवं सूचना प्रणाली

सत्यमेव जयते
Ministry of Ayush
Government of India

FITM
Forum on Indian Traditional Medicine

FORUM ON INDIAN TRADITIONAL MEDICINE (FITM)

Research and Information System for Developing Countries (RIS)
in collaboration with the Ministry of Ayush, Government of India

FITM RESEARCH FELLOWSHIP SCHEME

Doctoral and Post-Doctoral Research Fellowships

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1. Introduction

The Forum on Indian Traditional Medicine (FITM) has been established at the Research and Information System for Developing Countries (RIS), New Delhi, in collaboration with the Ministry of Ayush, Government of India. FITM provides policy inputs for the protection and promotion of Indian Traditional Medicine (ITM) and supports evidence-based policy making in the sector.

The mandate of FITM is to undertake research studies and to develop evidence-based policy resources for the advancement of ITM. The core areas of work of FITM are traditional medicine diplomacy, the trade and economic dimensions of traditional medicine, and the regulation of traditional medicine.

While a substantial body of clinical, pharmacological and pharmacognosy research on ITM is already available, research on the economic, social, legal, political, governance and technological dimensions of ITM health systems remains limited. This gap constrains informed policy making in the sector.

The FITM Research Fellowship Scheme (hereinafter referred to as "the Scheme") has been formulated to bridge this gap. The Scheme shall support Doctoral and Post-Doctoral research in the above-mentioned dimensions of ITM. This document sets out the terms and conditions governing the Scheme. For the purposes of this document, FITM shall mean RIS for all legal and financial purposes.

2. Research Areas

The Scheme shall support policy-relevant systems research on Indian Traditional Medicine from the perspectives of the social sciences, the humanities, management and technology. Every proposal shall demonstrate a clear potential to create an impact on the Ayush sector.

Applications are invited in the following areas. The list is indicative and shall not be construed as exhaustive:

a. Economics, trade, investment and industry studies.

b. Public policy, political economy, governance, law and regulation.

c. Sociology, anthropology, gender studies and community health systems.

d. Health systems research, health economics and public health policy.

e. History, culture, traditional knowledge systems and the protection of traditional knowledge.

f. Management, entrepreneurship, supply chains, standards and quality systems.

g. Information technology, digital health, data systems and applications of artificial intelligence.

h. International relations, traditional medicine diplomacy and global market access.

i. Education, human resources, skills and workforce studies.

A proposal in any other discipline of the social sciences, the humanities, management, law or technology shall also be eligible for consideration, provided that the applicant demonstrates the manner in which the proposed study addresses a policy question of the Ayush sector. The Selection Committee shall determine whether a proposal falls within the scope of the Scheme, and the determination of the Committee shall be final.

A proposal relating to clinical, pharmacological, pharmacognosy, laboratory or other biomedical research on ITM shall not be considered by the Selection Committee.

3. Categories and Number of Fellowships

3.1 Categories

Fellowships shall be awarded under two types and, within each type, under two categories:

a. Doctoral Fellowship — Category 1 (Ayush background) and Category 2 (non-Ayush background).

b. Post-Doctoral Fellowship — Category 1 (Ayush background) and Category 2 (non-Ayush background).

Category 1 shall comprise candidates holding a qualifying medical degree in an Ayush system, namely Ayurveda, Yoga and Naturopathy, Unani, Siddha, Sowa-Rigpa or Homoeopathy. Category 2 shall comprise candidates holding a qualifying degree in any other discipline. An applicant may apply under one category only, and the candidature shall be considered in one category only.

3.2 Number of Fellowships

a. Ten Doctoral Fellowships shall be awarded in each calendar year, comprising five under Category 1 and five under Category 2.

b. Ten Post-Doctoral Fellowships shall be awarded in each calendar year, comprising five under Category 1 and five under Category 2.

c. In the event that a sufficient number of applications is not received under one category, or that candidates of the requisite merit are not available under that category, FITM may transfer the unutilised Fellowships to the other category of the same type. Fellowships shall not be transferable between the Doctoral type and the Post-Doctoral type.

d. FITM may award a lesser number of Fellowships in a calendar year in the event that candidates of the requisite standard are not available.

4. Eligibility Criteria

4.1 Conditions applicable to all applicants

a. The applicant shall be a citizen of India.

b. The applicant shall, as on the last date for submission of applications, be registered for the relevant Doctoral or Post-Doctoral programme at a host institution recognised by the University Grants Commission (UGC) or, in the case of Ayush institutions, by the National Commission for Indian System of Medicine (NCISM) or the National Commission for Homoeopathy (NCH).

c. The proposed thesis or study shall fall within the research areas specified in para 2.

d. The applicant shall have a Supervisor or Guide at the host institution.

e. The applicant shall not draw any other fellowship, scholarship or stipend in respect of the same research during the tenure of the FITM Fellowship. The applicant shall furnish a declaration to this effect in the form prescribed in Part C of Annexure I, and the same shall be countersigned by the Supervisor or Guide and by the Head of the Institution at the time of the award.

f. The applicant shall satisfy the age limit prescribed in para 5.

4.2 Doctoral Fellowship

a. Category 1: the applicant shall hold a qualifying Post-Graduate medical degree in an Ayush system and shall be registered for a Doctoral programme at an Ayush institution of higher learning recognised by the UGC, the NCISM or the NCH.

b. Category 2: the applicant shall hold a Post-Graduate degree in a discipline other than an Ayush system and shall be registered for a Doctoral programme at an Indian university, deemed university or institute recognised by the UGC.

4.3 Post-Doctoral Fellowship

a. Category 1: the applicant shall hold a Doctorate in an Ayush system, awarded not more than three years prior to the last date for submission of applications, and shall be registered for a Post-Doctoral programme at an institution of higher learning recognised by the UGC, the NCISM or the NCH.

b. Category 2: the applicant shall hold a Doctorate in a discipline other than an Ayush system, awarded not more than three years prior to the last date for submission of applications, and shall be registered for a Post-Doctoral programme at an institution of higher learning recognised by the UGC.

c. An applicant holding a provisional Doctorate certificate shall be eligible, subject to the condition that the final degree certificate shall be submitted to FITM within one year from the date of the award.

5. Age Limit

a. In the case of a Doctoral Fellowship, the applicant shall not be more than 40 years of age as on the last date for submission of applications.

b. In the case of a Post-Doctoral Fellowship, the applicant shall not be more than 45 years of age as on the last date for submission of applications.

6. Value of the Fellowship

a. A Doctoral Research Fellow shall be paid all-inclusive consolidated amount of INR 70,000 (Rupees Seventy Thousand only) per month. The amount shall be subject to deduction of tax at source.

b. A Post-Doctoral Research Fellow shall be paid all-inclusive consolidated amount of INR 75,000 (Rupees Seventy Five Thousand only) per month. The amount shall be subject to deduction of tax at source.

c. The amount shall be disbursed by electronic transfer to the bank account of the Fellow, in respect of each completed month.

d. Payment shall continue without interruption only where the progress of the research is satisfactory, the Supervisor or Guide recommends continuation, and the Fellow submits the semi-annual progress report prescribed in para 13.

e. No other grant, allowance, contingency, tuition fee or assistance shall be payable by FITM.

7. Duration and Tenure

a. A Doctoral Fellowship shall be awarded for a maximum period of three years from the date of the award. No extension shall be granted.

b. A Post-Doctoral Fellowship shall be awarded for a maximum period of two years from the date of the award. FITM may extend the tenure by a further period not exceeding one year, having regard to the work performance of the Fellow and on the written recommendation of the Supervisor or Guide. Any such extension shall be at the discretion of FITM.

c. As the Fellowship is awarded for the maximum period specified above, Fellows are expected to complete their thesis or research work within the prescribed period. The periodic progress reports submitted by the Fellow and countersigned by the Supervisor or Guide shall ensure that the Fellow is making satisfactory progress in the research.

d. Where a Fellow extends the Doctoral or Post-Doctoral programme beyond the prescribed period of the Fellowship, the Fellow shall nevertheless remain bound to submit the research report in respect of the subject for which the Fellowship was availed, failing which the Fellow shall be liable to refund the entire amount of the Fellowship to RIS.

e. An approved break under para 15 shall extend the tenure by the period of the break. The total amount disbursed to a Fellow shall not exceed 36 months of the Fellowship in the case of a Doctoral Fellow, or 24 months in the case of a Post-Doctoral Fellow, together with any extension granted under sub-para (b).

8. Mode of the Fellowship

8.1 Place of work

The Fellow shall conduct the research at the host institution at which the Fellow is registered for the Doctoral or Post-Doctoral programme. The Fellowship shall not create any post, employment or other relationship of service with RIS or with the Ministry of Ayush.

8.2 Events and travel

A Fellow may be required to attend conferences, seminars, workshops or review meetings convened by FITM during the tenure of the Fellowship. A Fellow based outside Delhi and the National Capital Region shall be reimbursed the cost of travel and stay in respect of such attendance, at the rates and subject to the conditions applicable in RIS. Prior written approval of FITM shall be obtained in respect of each claim.

9. Application Process

a. FITM shall invite applications on an all-India basis through an advertisement. The advertisement shall be published on the FITM and RIS website at https://fitm.ris.org.in and through such other channels as FITM may determine.

b. An applicant shall apply online in the prescribed format on or before the last date specified in the advertisement.

c. The application shall be accompanied by the completed Application Cover Sheet in the form prescribed in Annexure I, which carries the statement of the research topic and the approval of the Supervisor or Guide, the detailed research proposal prepared in accordance with para 10,

the curriculum vitae of the applicant, and every other document specified in the checklist at Part F of Annexure I.

d. An application that is incomplete in any respect, or that is received after the last date, shall be rejected.

10. Guidelines for Submission of the Research Proposal

As stated in para 2 above, the proposal shall clearly highlight the policy relevance of the proposed study to the Ayush sector. The proposal shall not exceed 3,000 words, excluding references, and shall contain the following:

a. Title of the study.

b. Statement of the knowledge gap or the problem. The gap or the problem shall be stated clearly in the opening paragraphs, together with the significance of the topic for ITM and for policy.

c. Literature review. The applicant shall summarise the present status of research and the major findings in the area, provide a situational analysis, and establish the relevance of such findings to the objectives of the Scheme.

d. Conceptual framework. The applicant shall state the concepts proposed to be used and demonstrate their relevance to the study, and shall specify the empirical dimensions proposed to be explored, if any.

e. Research questions or hypotheses. The applicant shall state the specific questions proposed to be answered and the hypotheses proposed to be tested, which shall be consistent with the research design.

f. Coverage. Where the study requires a sample, the applicant shall specify the universe of the study, the sampling frame, the units of observation and the sample size, together with the basis on which the size and type of the sample have been determined, and shall identify any control group. Where the study does not require a sample, the applicant shall describe the strategy adopted in lieu thereof and the reasons for the same.

g. Methodology. The applicant shall describe the research methods and the study design.

h. Data collection. The applicant shall specify the types of data proposed to be collected, the source of each type, and the tools and techniques proposed to be used.

i. Time budget. The applicant shall furnish a timeline with periodic milestones, the expected output at each stage, and the time required for each stage.

j. Expected policy relevance. The applicant shall state the expected findings and the manner in which such findings may inform policy or practice in the Ayush sector.

k. Ethical clearance. The applicant shall state whether the study requires the approval of an institutional ethics committee and, if so, the status of such approval.

11. Selection Process

11.1 Selection Committee

a. The Committee shall evaluate each proposal on merit, shall shortlist candidates and shall interview the shortlisted candidates.

b. The Committee shall recommend the candidates for the award, whereupon FITM shall commence the disbursal cycle.

c. The Committee may reject any application and no reason for rejection shall be communicated. The decision of FITM in respect of shortlisting, the interview and the award shall be final and binding on the candidate.

11.2 Approval of the Supervisor or Guide

A proposal shall be evaluated only where it carries the approval of the Supervisor or Guide of the applicant in Part D of the form prescribed in Annexure I, duly attested by the Head of the Institution in Part E of that form. By such approval, the Supervisor shall confirm that the applicant is registered at the institution, that the applicant has developed the proposal in consultation with the Supervisor, that the study falls within the research areas specified in para 2, that the study can be completed within the tenure of the Fellowship, and that the requisite supervision, infrastructure, institutional support and technical resources are available.

11.3 Award letter

The award letter shall be valid for a period of two months from the date specified therein. A candidate who fails to join within the said period shall forfeit the award. No extension shall be granted.

12. Award and Undertaking

a. A selected candidate shall execute an undertaking with FITM and RIS to abide by the terms and conditions of the Scheme prior to the release of the first payment.

b. A selected candidate shall execute the bond referred to in para 16.1 at the same time.

c. A selected candidate shall submit the declaration referred to in para 4.1 (e) in respect of other fellowships, together with the joining report countersigned by the Supervisor or Guide.

d. The Fellowship shall commence on the date on which the Fellow joins, as certified by the Supervisor or Guide.

13. Monitoring and Progress Reports

a. The Fellow shall submit a semi-annual progress report to FITM within fifteen days from the end of each half-yearly period of the tenure. The report shall be in the form prescribed in Annexure II in the case of a Doctoral Fellow and in Annexure III in the case of a Post-Doctoral Fellow.

b. The Supervisor or Guide shall record an assessment of the performance of the Fellow on the report and shall certify that the Fellow has been regular at the institution.

c. The report shall be accompanied by copies of published papers, reprints and preprints of accepted papers, and manuscripts of papers submitted for publication, each of which shall acknowledge the financial support of FITM.

d. FITM shall review each report and may require the Fellow to appear before a review committee or to make a presentation on the progress of the work.

e. The Fellow shall submit one copy of the thesis, or of the final study report in the case of a Post-Doctoral Fellow, to FITM within thirty days from the completion of the programme.

f. Where the Fellow fails to submit the progress report and the requisite documents within the stipulated time, or where the report is not satisfactory, FITM may withhold payment, suspend the Fellowship or terminate the Fellowship in accordance with para 16.3.

14. Obligations of the Research Fellow

a. The Fellow shall work as a full-time researcher and shall observe the disciplinary rules of the host institution.

b. The Fellow shall not accept any other assignment, whether paid or unpaid, other than the approved research study. This prohibition shall not apply to teaching or coursework duties required by the host institution as part of the programme, or to an engagement with FITM under para 17.2. The written permission of FITM shall be obtained in respect of any other engagement.

c. A Fellow who accepts the Fellowship and joins shall continue the research for the full tenure, or until the original objectives of the study are achieved, whichever is earlier.

d. The Fellow shall inform FITM of the submission of the thesis or the final study report, and of the submission, acceptance and publication of any paper arising from the work undertaken during the tenure.

e. The Fellow shall acknowledge the support of FITM in every publication and shall furnish one copy of each paper to FITM at each stage of publication.

f. The Fellow shall observe the regulations of the UGC in respect of Doctoral and Post-Doctoral research, and the rules of the host institution, throughout the tenure.

g. The Fellow shall observe the standards of research integrity of the host institution. Plagiarism, fabrication of data and other research misconduct shall constitute grounds for termination under para 16.3.

h. The Fellow shall inform FITM in writing within fifteen days in the event that the registration at the host institution ends, is cancelled or is suspended, or in the event of a change of the Supervisor or Guide.

15. Leave and Break in Research

a. The Fellow shall be entitled to leave in accordance with the rules of the host institution. Leave not exceeding thirty days in a year shall not affect the Fellowship.

b. FITM may approve a break not exceeding six months in the aggregate during the tenure, on grounds of maternity, a medical condition or other extraordinary circumstance. The break shall be recommended by the Supervisor or Guide and approved by FITM in writing prior to its commencement, save in an emergency.

c. The Fellowship shall not be payable in respect of the period of the break. The tenure shall be extended by the period of the break, subject to the ceiling prescribed in para 7 (e).

d. Payment shall resume only after the Fellow returns to the host institution, as certified by the Supervisor or Guide.

16. Exit, Refund and Termination

16.1 Exit before one year

A Fellow who leaves the Fellowship before the completion of one year from the date of joining shall refund the entire amount drawn from the date of joining to the date of leaving. The Fellow shall execute a bond with RIS to this effect at the time of the award. This condition is in accordance with the norms in force in the ICMR and the CCRAS in respect of Post-Doctoral Fellowships.

16.2 Exit after one year

A Fellow who desires to leave the Fellowship after the completion of one year shall apply to FITM not less than one month in advance. The application shall state the reasons and shall be approved by the Supervisor or Guide, and shall be accompanied by a detailed progress report and an undertaking to complete the study and to submit the final report and the requisite publications within the original tenure. A Fellow leaving under this para shall not be required to refund the amount already drawn. The Fellowship shall stand terminated on the date specified in the letter of FITM accepting the resignation. No Fellow shall leave the Fellowship without the prior approval of FITM.

16.3 Termination

FITM may terminate the Fellowship on any of the following grounds:

a. the Fellow fails to submit a satisfactory progress report within the time allowed under para 13;

b. the progress of the research is unsatisfactory, or the Supervisor or Guide does not recommend continuation;

c. the Fellow has furnished false information or has suppressed a material fact in the application;

d. the Fellow draws another fellowship, scholarship or stipend in respect of the same research, in contravention of para 4.1 (e);

e. the registration of the Fellow at the host institution ends, is cancelled or is suspended;

f. the Fellow commits research misconduct, or the host institution initiates disciplinary action against the Fellow;

g. the Fellow remains absent from the research without approval; or

h. the Fellow contravenes any other term of the Scheme or of the undertaking.

FITM shall issue a written notice to the Fellow and shall afford a reasonable opportunity to reply prior to terminating a Fellowship, and may suspend payment during such period. Upon termination under this para, FITM may recover the whole or any part of the amount disbursed to the Fellow and may debar the Fellow from any future FITM Fellowship. The decision of FITM shall be final.

17. Facilities and Administrative Support

17.1 Library

A Doctoral or Post-Doctoral Research Fellow may use the RIS library, subject to the conditions applicable to readers of the library.

17.2 Engagement with FITM

A Fellow may be afforded an opportunity to work with an ongoing FITM research project, on a pro bono basis and with the approval of FITM. Such work shall not affect the progress of the Fellowship research. No additional amount shall be payable by FITM in respect of such work.

18. Publication and Acknowledgement

18.1 Publication assistance

RIS may, at its discretion, extend publication assistance in respect of a report or a book arising from the work undertaken under the Fellowship.

18.2 Acknowledgement in an assisted publication

Where the Ministry of Ayush or RIS extends publication assistance, the following text shall be printed prominently on the reverse of the inner title page of the report or the book:

> *"This publication is an output of research carried out under the FITM Research Fellowship of the Forum on Indian Traditional Medicine at the Research and Information System for Developing Countries (RIS), New Delhi, with the support of the Ministry of Ayush, Government of India. The responsibility for the facts stated or the opinions expressed rests entirely with the author, and not with the Ministry of Ayush or RIS."*

18.3 Publication by the Fellow

Where the Ministry of Ayush or RIS does not extend publication assistance and the Fellow desires to publish the work independently, the Fellow shall give an intimation of the same to FITM. FITM may require the disclaimer clause to be printed with the publication, namely: "The responsibility for the facts stated or the opinions expressed rests entirely with the author, and not with the Ministry of Ayush or RIS."

19. Intellectual Property, Patents and Copyright

19.1 Ownership of intellectual property

Intellectual property arising from the work undertaken under the Fellowship shall be governed by the intellectual property policy of the host institution at which the Fellow is registered, and by the regulations of the UGC. FITM and RIS shall not claim ownership of such intellectual property.

19.2 Patents

a. A publicly funded educational or research institution with which a Fellow is associated may seek a patent, at its own cost, in respect of the results of the investigation, and may commercially exploit such results, whereupon the rights shall vest in that institution. All questions of ownership, licensing and exploitation shall be governed by the intellectual property policy of that institution.

b. Where the Fellow desires to seek a patent in respect of the intellectual work of the Fellow, FITM shall have no objection thereto.

19.3 Copyright

Copyright in the thesis shall be governed by the rules of the host institution. Copyright in a report or a book in respect of which the Ministry of Ayush or RIS extends publication assistance under para 18.1 shall vest in RIS, unless otherwise agreed between the parties in writing. In every other case, copyright shall vest in the Fellow, and the Fellow shall grant to RIS a non-exclusive, royalty-free and perpetual licence to reproduce, translate and distribute the work, and to make the same available on the FITM and RIS websites, for non-commercial and policy purposes, with due attribution to the author.

20. General

a. The decision of FITM shall be final in all matters relating to the Fellowships.

b. FITM may amend the Scheme. An amendment shall apply to a serving Fellow from the date on which FITM notifies the same, and shall not reduce the value of a Fellowship already awarded.

c. The Fellowship shall not create any right to employment, or any claim to employment, with RIS or with the Ministry of Ayush.

d. All disputes relating to the Scheme shall be subject to the jurisdiction of the courts at Delhi.

e. In this Scheme, FITM shall mean RIS for all legal and financial purposes.

Annexure I — Application Cover Sheet, Statement of the Research Topic and Approval of the Supervisor or Guide

To be submitted along with the application under para 9 (c), together with the detailed research proposal prepared in accordance with para 10 and the curriculum vitae of the applicant. Every part shall be completed. An incomplete or unsigned cover sheet shall render the application liable to rejection under para 9 (d).

Part A — Particulars of the applicant

1. Name of the applicant (in block letters):
2. Date of birth (DD / MM / YYYY): …… Age as on the last date for submission: …… years …… months
3. Gender:
4. Nationality (the applicant shall be a citizen of India):
5. Postal address for correspondence:
6. E-mail address: …… Mobile number: ……
7. Fellowship applied for (tick one): [ ] Doctoral Fellowship [ ] Post-Doctoral Fellowship
8. Category applied for under para 3.1 (tick one): [ ] Category 1 (Ayush background) [ ] Category 2 (non-Ayush background)
9. Qualifying degree (Post-Graduate medical degree in the case of a Category 1 applicant; Post-Graduate degree in the case of a Category 2 Doctoral applicant; Doctorate in the case of a Post-Doctoral applicant):

   Name of the degree and discipline: ……

   University or institution: …… Year of award: ……

   Marks or CGPA: ……
10. In the case of a Post-Doctoral applicant only — date of award of the Doctorate: …… Provisional certificate enclosed: [ ] Yes [ ] No
11. Host institution at which the research shall be carried out:

    Department: …… Institution or university: ……

    Address: ……

    Recognised by (tick one or more): [ ] UGC [ ] NCISM [ ] NCH
12. Registration for the Doctoral or Post-Doctoral programme:

    Registration number: …… Date of registration: ……

    Status: [ ] Registered
13. Expected date of completion of the programme:

14. Particulars of any other fellowship, scholarship or stipend drawn or applied for in respect of the same research (state "None" if not applicable):

15. Whether the applicant is in regular employment: [ ] No [ ] Yes. If yes, state the employer, the designation, and the status of study leave or the No Objection Certificate:

Part B — Statement of the research topic

16. Title of the proposed study:

17. Broad subject area. State the head or heads of para 2 under which the study falls:

18. Alignment with the Scheme. State, in not more than 300 words, the policy question of the Ayush sector that the study addresses and the expected impact of the findings. The detailed justification shall be furnished in the research proposal.

19. Whether the study requires the approval of an institutional ethics committee: [ ] No [ ] Yes. If yes, state the status of such approval:

20. Word count of the enclosed research proposal (the limit being 3,000 words, excluding references):

Part C — Declaration of the applicant

I hereby declare that:

a. the information furnished in this cover sheet, in the research proposal and in my curriculum vitae is true and complete;

b. the research proposal is my own work and does not contain plagiarised material;

c. I do not draw, and shall not draw, any other fellowship, scholarship or stipend in respect of this research during the tenure of the FITM Fellowship;

d. I have read the FITM Research Fellowship Scheme and shall abide by its terms and conditions, including the obligations set out in para 14 and the refund conditions set out in paras 7 and 16;

e. I understand that an incomplete application shall be rejected, and that a false statement or the suppression of a material fact shall constitute a ground for termination of the Fellowship and for recovery of the amount disbursed.

Place: …… Date: …… **Signature of the applicant**

Part D — Approval and undertaking of the Supervisor or Guide

21. Name and designation of the Supervisor or Guide:

22. Department, institution and address:

23. E-mail address: …… Telephone number: ……

24. Area of specialisation:

25. Name and institution of the co-Supervisor, if any:

I hereby certify and undertake that:

a. the applicant named above is registered for the Doctoral or Post-Doctoral programme at this institution under my supervision;

b. the applicant has developed the research proposal in consultation with me, and I approve the topic and the design of the study;

c. the study falls within the research areas specified in para 2 of the Scheme, and does not relate to clinical, pharmacological or pharmacognosy research;

d. the study can be completed within the tenure of the Fellowship, being three years in the case of a Doctoral Fellowship and two years in the case of a Post-Doctoral Fellowship;

e. the requisite supervision is available, from me as the primary Supervisor and from the co-Supervisor named above, if any;

f. the infrastructure, institutional support and technical resources required for the study are available at this institution;

g. I shall assess each semi-annual progress report of the Fellow and shall certify that the Fellow has been regular at the institution; and

h. I shall inform FITM in writing in the event that the registration of the Fellow ends, is cancelled or is suspended, or in the event of a change in the supervision arrangement.

Date: …… **Signature and seal of the Supervisor or Guide**

Part E — Endorsement of the Head of the Institution

I hereby certify that this institution is recognised by the UGC, the NCISM or the NCH, that the particulars furnished at items 12 and 13 above are correct, and that this institution has no objection to the applicant carrying out the proposed study at this institution under the FITM Research Fellowship Scheme.

Date: …… **Signature and seal of the Head of the Institution**

Part F — Checklist of enclosures

Each item shall be ticked. The application shall be rejected under para 9 (d) in the event that a required document is not enclosed.

[ ] 1. This cover sheet, duly completed and signed (Parts A to E).

[ ] 2. Detailed research proposal under para 10, not exceeding 3,000 words.

[ ] 3. Curriculum vitae, together with the list of publications.

[ ] 4. Proof of Indian citizenship.

[ ] 5. Certificates and mark sheets of the qualifying degree.

[ ] 6. Doctorate certificate or the provisional certificate (in the case of a Post-Doctoral applicant only).

[ ] 7. Proof of registration at the host institution.

[ ] 8. No Objection Certificate or sanction of study leave from the employer, where the applicant is in employment as stated at item 16.

[ ] 9. Ethics committee approval, or a letter as to its status, where item 20 is answered in the affirmative.

[ ] 10. Copies of publications, if any.

Annexure II — Semi-Annual Progress Report of a Doctoral Research Fellow

To be submitted to FITM within fifteen days from the end of each half-yearly period, under para 13 (a).

1. Name of the Fellow:
2. E-mail address and telephone number of the Fellow:
3. FITM Award Number:
4. Category of the Fellowship (Category 1 – Ayush / Category 2 – non-Ayush):
5. Name, designation and institutional address of the Supervisor or Guide:
6. Institution at which the study is carried out (department, institute, university or college):
7. Date of joining the Fellowship:
8. Period up to which the Fellowship is tenable:
9. Date of registration for the Doctoral programme (PhD):
10. (a) Topic of the research:

    (b) Broad subject area:
11. Objective of the work:
12. Period of this report: from …… to ……
13. Attendance:

    (a) Total number of working days in the period of the report:

    (b) Number of such days on which the Fellow was present and worked:

    (c) Number of days of sanctioned leave:

    (d) Period of any break approved under para 15 (b):
14. Detailed report of the research work undertaken during the period of the report, including quantitative results in tables or figures, the discussion and the conclusions. Separate sheets shall be attached.
15. Summary of the research work undertaken during the period, in not more than 300 words. A separate sheet may be attached.
16. Milestones from the approved time budget falling due in this period, and the status of each (completed, in progress or delayed, with reasons).
17. Plan of work for the ensuing six months. A separate sheet may be attached.
18. Papers published, accepted for publication or submitted for publication, stating the authors, the title, the journal, the volume and the page numbers. Reprints of published papers, preprints of accepted papers and manuscripts of papers submitted for publication shall be attached.
19. Declaration of the Fellow:

I hereby confirm that I have devoted my full time to the research and have not undertaken any other assignment, whether paid or unpaid, without the written permission of FITM. I confirm that the financial support of FITM has been duly acknowledged in the published work. I confirm that the information furnished above is true.

Date: **Signature of the Fellow**

20. Assessment and comments of the Supervisor or Guide:

I hereby certify that the information furnished above by the Fellow, and in the pages enclosed with this report, is correct to the best of my knowledge and belief, and that the Fellow has been regular at the institution. My comments on the performance of the Fellow are as follows:

……

……

Date: **Signature of the Supervisor or Guide / Head of the Institution**

Annexure III — Semi-Annual Progress Report of a Post-Doctoral Research Fellow

To be submitted to FITM within fifteen days from the end of each half-yearly period, under para 13 (a).

1. Name of the Fellow:
2. E-mail address and telephone number of the Fellow:
3. FITM Award Number:
4. Category of the Fellowship (Category 1 – Ayush / Category 2 – non-Ayush):
5. Name, designation and institutional address of the Supervisor or Guide:
6. Institution at which the study is carried out (department, institute, university or college):
7. Date of joining the Fellowship:
8. Period up to which the Fellowship is tenable:
9. Date of registration for the Post-Doctoral programme:
10. (a) Topic of the research:

    (b) Broad subject area:
11. Objective of the work:
12. Period of this report: from …… to ……
13. Attendance:

    (a) Total number of working days in the period of the report:

    (b) Number of such days on which the Fellow was present and worked:

    (c) Number of days of sanctioned leave:

    (d) Period of any break approved under para 15 (b):
14. Detailed report of the research work undertaken during the period of the report, including quantitative results in tables or figures, the discussion and the conclusions. Separate sheets shall be attached.
15. Summary of the research work undertaken during the period, in not more than 300 words. A separate sheet may be attached.
16. Milestones from the approved time budget falling due in this period, and the status of each (completed, in progress or delayed, with reasons).
17. Plan of work for the ensuing six months. A separate sheet may be attached.
18. Papers published, accepted for publication or submitted for publication, stating the authors, the title, the journal, the volume and the page numbers. Reprints of published papers, preprints of accepted papers and manuscripts of papers submitted for publication shall be attached.
19. Declaration of the Fellow:

I hereby confirm that I have devoted my full time to the research and have not undertaken any other assignment, whether paid or unpaid, without the written permission of FITM. I confirm that the financial support of FITM has been duly acknowledged in the published work. I confirm that the information furnished above is true.

Date: **Signature of the Fellow**

20. Assessment and comments of the Supervisor or Guide:

I hereby certify that the information furnished above by the Fellow, and in the pages enclosed with this report, is correct to the best of my knowledge and belief, and that the Fellow has been regular at the institution. My comments on the performance of the Fellow are as follows:

……

……

Date: **Signature of the Supervisor or Guide / Head of the Institution**